

## Deed of Gift

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

BETWEEN \_\_\_\_\_

(Donor)

And

**Anglican Church of Canada, General Synod Archives**

WHEREAS the Donor wishes to make a gift to the archives of material of archival significance, this gift is more particularly described in Appendix "A" and called "the Donation".

AND WHEREAS the Donation was delivered to the archives on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

NOW THEREFORE THIS DEED WITNESSES that the Donor hereby gives and transfers to the Archives the full and unencumbered title to the Donation and assigns to the archives the copyright of the material for which he/she is the owner in the Donation.

THE DONOR assigns absolutely the material and the copyright to the Archives, its successors and administrators.

IN WITNESS WHEREOF the Donor has signed and sealed this Deed on the date written below.

SIGNED, SEALED AND DELIVERED in the presence of:

|         |      |       |      |
|---------|------|-------|------|
| Witness | Date | Donor | Date |
|---------|------|-------|------|

Accepted for the General Synod Archives:

|         |      |       |      |
|---------|------|-------|------|
| Witness | Date | Donor | Date |
|---------|------|-------|------|

# SCHEDULE A

## Description of Records

|   |                            |
|---|----------------------------|
| <i>Title of Records:</i>  |                            |
| <i>Author or Creator:</i>   | <i>Date Range:</i>         |
| <i>Physical Descriptio:</i>   | <i>Physical Condition:</i> |
| <i>Custodial History</i><br><b>Records were created by donor and held in his possession until time of transfer to the General Synod Archives.</b> |                            |
| <i>Scope and Content:</i>   |                            |
| <i>Prepared By: Nancy J. Hurn, General Synod Archivist</i>  |                            |

## Donor Information

|                   |                  |                    |
|-------------------|------------------|--------------------|
| <i>Name:</i>      | <i>Tel. No:</i>  |                    |
| <i>Address:</i>   |                  |                    |
| <i>City/Town:</i> | <i>Province:</i> | <i>Postal Code</i> |